



CenterScope Technologies, Inc.



## PROFESSIONAL SERVICES SCHEDULE (PSS) 00CORP

### CONTRACT NUMBER GS-00F-0008L

#### CENTERSCOPE TECHNOLOGIES, INC.

7925 Jones Branch Dr. Suite 2300, McLean, VA 22102-5300

703.561.4100 ☎ 703.356.1903 (fax) [cstihq@centerscope.com](mailto:cstihq@centerscope.com) [www.centerscope.com](http://www.centerscope.com)

Contract Period: 03 November 2014 through 02 November 2019

#### **Supplement No. 11 - MOD PS-0028, Dated 10/23/2015**

Effective Dates - 03 November 2014 through 02 November 2019

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## **GENERAL SERVICES ADMINISTRATION**

### **FEDERAL SUPPLY SERVICES**

#### Authorized Federal Supply Schedule Price List

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!<sup>TM</sup>, a menu-driven searchable database system.*

The INTERNET address for GSA Advantage is: [GSAAdvantage.gov](http://GSAAdvantage.gov)

*For more information on ordering from Federal Supply Schedules click on FSS Schedules button at: [fss.gsa.gov](http://fss.gsa.gov)*

**PROFESSIONAL SERVICES SCHEDULE (PSS)  
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CUSTOMER INFORMATION**

1a. Awarded Special Item Numbers (SIN):	Page No.
• SIN C132-51, C132-51RC- <b>IT</b>	4
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• SIN C541-1, C541-1RC, C541-2, C541-2RC, C541-5, C541-5RC, C541-4A, 541-4ARC - <b>AIMS</b>	4
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2. Maximum Order: -- The maximum dollar value of any order placed under this Schedule/Price List is

• C 132 51/132 51RC	\$1,000,000	• C874 4	\$1,000,000
• C874 501/874 501RC	\$1,000,000	• C 541 1/541 1RC	\$1,000,000
• C874 503/874 503RC	\$1,000,000	• C 541 2/541 2RC	\$1,000,000
• C874 505/874 505RC	\$1,000,000	• C 541 5/541 5RC	\$1,000,000
• C874 1	\$1,000,000	• C 541 4A/541 4ARC	\$1,000,000

3. Minimum Order: -- The minimum dollar value of any order placed under this Schedule/Price List is \$100.

4. Geographic Scope of Contract: -- The geographic scope of this contract is the Domestic U.S. including the 48 contiguous states, the District of Columbia, Alaska, Hawaii and the Commonwealth of Puerto Rico.

5. Points of Production: -- Services under this Schedule/Price List are available at McLean, VA, Lexington Park, MD or other locations as agreed upon.

6. Discounts from List Prices: The Schedule/Price List reflects net hourly rates. CenterScope may negotiate discounts on orders that exceed the maximum order value and have a period of performance that exceeds 12 months.

7. Quantity Discounts: N/A

8. Prompt Payment Terms: CenterScope's terms are net 30 days.

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- 9a. CenterScope **will** accept Government purchase cards for orders below the micropurchase threshold of \$2500.
- 9b. CenterScope may accept Government purchase cards for orders above the micro-purchase threshold.
10. Foreign Items: N/A
11. Time of Delivery: Upon Receipt of Delivery Order
12. F.O.B. Point: N/A
- 13a. Ordering Address:
- Centerscope Technologies, Inc.  
7925 Jones Branch Drive, Suite 2300  
McLean, VA 22102-5300  
(703) 561-4100 (703) 561-4169 (fax)  
[cstihq@centerscope.com](mailto:cstihq@centerscope.com)
- 13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3
14. Payment Address:
- Centerscope Technologies, Inc.  
7925 Jones Branch Drive, Suite 2300  
McLean, VA 22102-5300
15. Warranty Provision: N/A
16. Terms and Conditions of Government Purchase Card Acceptance: CenterScope will negotiate acceptance of Government purchase cards for orders that exceed the micropurchase threshold on a delivery order basis.
17. Data Universal Number System (DUNS) Number: 112892976
18. Business Size: Small
19. Central Contractor Registration Database: CenterScope is registered under the DUNS number identified above.
20. Contract Administrator: Deborah Broomall, 703.561.4169, [Deborah.Broomall@centerscope.com](mailto:Deborah.Broomall@centerscope.com)
21. Purchase of Incidental, Non-Schedule Items: For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule Blanket Purchase Agreement (BPA) or an individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and price reasonableness has been determined by the ordering activity for the open market (non-contract) items.

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**INFORMATION TECHNOLOGY SERVICES (IT)**

**DESCRIPTION OF SERVICES**

**SCOPE OF WORK**

*CenterScope will provide all resources including personnel, management, supplies, services, materials, equipment, facilities and transportation necessary to provide a wide range of services as specified in each task order. CenterScope's approved Sins and descriptions are as follows:*

C 132 51/132 51RC Information Technology Professional Services

**LOGISTICS SUPPORT SERVICES**

**DESCRIPTION OF SERVICES**

**SCOPE OF WORK**

*CenterScope will provide all resources including personnel, management, supplies, services, materials, equipment, facilities and transportation necessary to provide a wide range of services as specified in each task order. CenterScope's approved Sins and descriptions are as follows:*

- C 874-501/874-501RC Supply and Value Chain Management
- C 874-503/874-503RC Distribution and Transportation Logistics Services
- C 874-505/874-505RC Logistics Training Services

**ADVERTISING & INTEGRATED MARKETING SOLUTIONS (AIMS)**

**DESCRIPTION OF SERVICES**

**SCOPE OF WORK**

*CenterScope will provide all resources including personnel, management, supplies, services, materials, equipment, facilities and transportation necessary to provide a wide range of services as specified in each task order. CenterScope's approved Sins and descriptions are as follows:*

- C 541-1/541-1RC Advertising Services
- C 541-2/541-2RC Public Relations Services
- C 541-5/541-5RC Integrated Marketing Services
- C 541-4A/541-4ARC Marketing Research and Analysis

**PROFESSIONAL SERVICES SCHEDULE (PSS)**  
**CONTRACT NUMBER GS-00F-0008L**  
**MISSION ORIENTED BUSINESS INTERGRATED**  
**SERVICES (MOBIS)**

**DESCRIPTION OF SERVICES**

**SCOPE OF WORK**

*CenterScope will provide all resources including personnel, management, supplies, services, materials, equipment, facilities and transportation necessary to provide a wide range of services as specified in each task order. CenterScope's approved Sins and descriptions are as follows:*

- |                 |   |
|-----------------|---|
| C 874-1/874-1RC | Integrated Consulting Services  |
| C 874-4/874-4RC | Training Services Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration, Learning Management, Internships |

**PROFESSIONAL SERVICES SCHEDULE (PSS)**  
**CONTRACT NUMBER GS-00F-0008L**  
**Labor Category Descriptions**

**1. SENIOR MANAGER**

Requires a Master's degree in engineering, business, computer science, physical science or a related field with a total of at least 15 years of professional experience related to the program to be supported, including a total of 8 years of management and supervisory experience related to technical programs. Experience in assessing and implementing program changes in the development of overall program schedules and support parameters is essential.

**2. PROGRAM MANAGER I**

Requires a Bachelor's degree with minimum of 3-years of professional relevant work experience Provide general business and day to day operations support for project management and administration. Oversees all aspects of the project. Scheduling, reporting and budgeting, quality management and program support. Includes: administrative assistance management, travel and overseas operations/coordination, IT infrastructure support and systems management. Proficiency in the use of Windows, Microsoft Office, Internet search engines, databases and e-mail applications is desired.

**3. PROGRAM MANAGER II**

Requires a bachelor's degree with minimum of 5 years of professional relevant work experience. Provide general business and day to day operations support for project management and administration. Oversees all aspects of the project. Scheduling, reporting and budgeting, quality management and program support. Includes; administrative assistance management, travel and overseas operations/coordination, IT infrastructure support and systems management. Proficiency in the use of Windows, Microsoft Office, Internet search engines, databases and e-mail applications is desired.

**4. PROGRAM MANAGER III**

Requires a Bachelor's degree and over 10 years of general experience and at least 5 years of federal contracting experience. Strong background in business and management. Serves as the senior director and principal interface between Company and the client. Possesses in-depth project knowledge. Responsible for meeting contract costs, schedules, ad performance objectives. Supervises task personnel, reviews deliverables to make sure that the SOW requirements are adhered to. Oversees project assessments and client feedback. Excellent communicator who demonstrates strong facilitation and cross-functional team skills.

**5. PROGRAM MANAGER IV**

Requires a Bachelor's degree in engineering, business, computer science or a physical science. A postgraduate degree is desirable. A total of at least 20 years of professional experience related to the program to be supported, including at least eight years of progressively responsible management and supervisory experience related to technical programs/projects is required.

**MANAGER**

Experience in assessing and implementing program changes in the development of overall program schedules and support parameters is essential. Must have a background with demonstrated knowledge of a particular discipline.

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NO.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>6.</b>	Level 1	Bachelor's Degree	Minimum of 2 Years
<b>7.</b>	Level 2	Bachelor's Degree	Minimum of 4 Years
<b>8.</b>	Level 3	Bachelor's Degree	Minimum of 6 Years
<b>9.</b>	Level 4	Bachelor's Degree	Minimum of 8 Years
<b>10.</b>	Level 5	Bachelor's Degree	Minimum of 10 Years

#### **IT MANAGER**

Assess and implement program changes in the development of overall program schedules and support parameters. Must have a background with demonstrated knowledge of a particular discipline. Plans, coordinates, and supervises all allocated tasks.

No.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>11.</b>	Level 7	Bachelor's degree	Minimum of 12 Years

#### **DATABASE ADMINISTRATOR**

Perform detailed administrative duties. Ensure the integrity of the database on a daily basis. Administers, maintains, develops and implements policies and procedures for ensuring the security and integrity of the company database. Performs a variety of tasks.

No.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>12.</b>	Level 1	Bachelor's Degree	2 Years
<b>13.</b>	Level 2	Bachelor's Degree	4 Years
<b>14.</b>	Level 3	Bachelor's Degree	6 Years

#### **CONSULTANT**

Requires degree and experience to be in a field related to area of expertise.

No.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>15.</b>	Level 2	Bachelor's Degree	12 Years
<b>16.</b>	Level 3	Master's Degree	15 Years

#### **IT CONSULTANT**

A Solutions Provider on IT related matters. Provide guidance and expertise in a wide range of IT related functions.

No.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>17.</b>	Level 1	Bachelor's Degree [Related Field]	1 Year
<b>18.</b>	Level 2	Bachelor's Degree [Related Field]	2 Years
<b>19.</b>	Level 3	Bachelor's Degree [Related Field]	4 Years
<b>20.</b>	Level 4	Bachelor's Degree [Related Field]	6 Years

#### **FUNCTIONAL EXPERT**

Expertise in a specialized area.

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No.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>21.</b>	Level 2	Bachelor’s degree	Minimum of 4 Years
<b>22.</b>	Level 5	Bachelor’s degree	Minimum of 10 Years
<b>23.</b>	Level 6	Bachelor’s degree	Minimum of 12 Years
<b>24.</b>	Level 7	Bachelor’s degree	Minimum of 14 Years

**25. SENIOR SYSTEMS ENGINEER**

Requires a Bachelor’s degree in engineering or related field and a master’s degree with a minimum of ten years out of the prior fifteen years of experience in the development, planning, test and evaluation of systems including five years in systems engineering or developmental, test and evaluation.

**26. SYSTEMS ENGINEER**

Requires a Bachelor’s degree in engineering or related field with a minimum of six years recent experience in an organization with assigned responsibilities for the acquisition, development, production and operation support of systems. Must have experience in formulating programs, developing budgets and schedules, and coordinating and supervising the work of functional specialists such as contracting, budget/financial, technical and/or logistics personnel.

**27. ASSOCIATE SYSTEMS ENGINEER**

Requires an Associate’s degree in engineering or related field with a minimum of four years recent experience in the accomplishment of engineering functions related to major systems and components.

**28. SENIOR LOGISTICS SPECIALIST**

Requires a Bachelor’s degree with eight years of logistics support experience related to a major government acquisition program. Experience in investigating and analyzing logistics requirements and planning and executing programs is required.

**29. LOGISTICS SPECIALIST**

Requires a Bachelor’s degree with five years of logistics support experience related to a major government acquisition program. Experience in investigating and analyzing logistics requirements and planning and executing programs is required.

**30. ASSOCIATE LOGISTICS SPECIALIST**

Requires an Associate’s degree with two years of logistics support experience related to a major government acquisition program. Experience in investigating and analyzing logistics requirements and planning and executing programs is required.

**31. CONTRACT ADMINISTRATOR**

Requires a Bachelor’s degree in related field plus 2 years experience in administering and monitoring government contracts. 8 years direct contract management experience may be substituted for education. Monitors contractual requirements in accordance with FAR and other government regulations. Will be responsible for ensuring that company meets all reporting, invoicing and deliverable requirements. Will participate in negotiations and legal matters regarding full execution of the contract.



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#### **32. SENIOR ACQUISITION SPECIALIST**

Requires a Bachelor’s degree with a minimum of ten years of recent work experience in the defense weapon systems acquisition process including developing, planning, scheduling, implementing and administrating production programs is required. Position requires experience supervising and coordinating the work of other functional specialists. Individual must have experience performing cost estimates; preparing procurement plans; and investigating, analyzing and developing solutions to weapons systems production problems. Individual must have experience in six of the following areas: acquisition management, production management, procurement planning, production documentation, configuration management, application of applicable policies and procedures, manufacturing cost estimating, or program analysis.

#### **33. ACQUISITION SPECIALIST**

Requires an Associate’s degree with a minimum of six years of recent work experience in the defense weapon systems acquisition process including developing, planning, scheduling, implementing and administrating production programs is required. Position requires experience supervising and coordinating the work of other functional specialists. Individual must have experience performing cost estimates; preparing procurement plans; and investigating, analyzing and developing solutions to weapons systems production problems. Individual must have experience in six of the following areas: acquisition management, production management, procurement planning, production documentation, configuration management, application of applicable policies and procedures, manufacturing cost estimating, or program analysis.

#### **34. JUNIOR ACQUISITION SPECIALIST**

Requires a High School Diploma with a minimum of two years of recent work experience in the defense weapon systems acquisition process. Individual must have experience in four of the following areas: acquisition, production, procurement procedures, production documentation, configuration control, management information systems or technical analysis.

#### **SPECIALIST**

Provides specialized assistance by performing a wide range of activities necessary for support of the project. Familiar with concepts within a particular field.

No.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>35.</b>	Level 4	Bachelor’s Degree	
<b>36.</b>	Level 5	Bachelor’s Degree	Minimum of 2 Years
<b>37.</b>	Level 6	Bachelor’s Degree	Minimum of 3 Years
<b>38.</b>	Level 7	Bachelor’s Degree	Minimum of 4 Years

#### **PROJECT SPECIALIST**

Provide project management and program management support/procedures. Additional duties may include but not limited to planning and coordinating project scheduling, budgeting and administrative tasks. requires proficiency in the use of Windows, Microsoft Office, Internet search engines and e-mail applications.

No.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>39.</b>	Level 1	Associate’s Degree	Minimum of 2 Years
<b>40.</b>	Level 2	Associate’s Degree	Minimum of 4 Years

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**PROJECT ASSISTANT**

Provide a broad range of project administration and management support to include but not limited to; Human Resource functions, Accounting and Time keeping, Contracts Administration and Travel Coordination services. Must have ability to provide records management and data input, technical editing and writing support and be proficient in the use of office automation tools to include; Microsoft Office, Internet, e-mail and database applications is preferred. Knowledge and management of travel policies, procedures, regulations and ability to use travel software is desired.

No.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>41.</b>	Level 1	Bachelor's Degree	Minimum 1 Year
<b>42.</b>	Level 2	Bachelor's Degree	Minimum of 3-5 Years

**TECHNICAL STAFF**

Must possess technical training or equivalent experience in one or more specific technical areas. Provides specialized knowledge of customer processes and requirements.

No.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>43.</b>	Level 1	High School Diploma	Minimum of 2 Years
<b>44.</b>	Level 2	High School Diploma	Minimum of 4 Years
<b>45.</b>	Level 3	High School Diploma	Minimum of 6 Years
<b>46.</b>	Level 4	High School Diploma	Minimum of 8 Years
<b>47.</b>	Level 5	High School Diploma	Minimum of 10 Years

**48. SENIOR TECHNICAL LEAD**

Requires a Master's degree in technical field or related business field and 10 years experience. 15 years directly related experience may be substituted for a Master's degree. Provides senior level technical management and advice to the technical staff and overall project. Works directly with the customer to advise and communicate technical direction to accomplish the contractual line items of the Statement of Work. Communicates with the customer and Company's Contracts Administrator regarding schedule and costs implications as related to contract completion.

**ANALYST**

Requires a High School Diploma or equivalent. Provides assistance to senior team members by performing a wide variety of functions in support of the project.

No.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>49.</b>	Level 1	24 Semester Hours in a major field of study	Minimum of 1 Years
<b>50.</b>	Level 2	24 Semester Hours in a major field of study	Minimum of 2 Years
<b>51.</b>	Level 3	24 Semester Hours in a major field of study	Minimum of 3 Years
<b>52.</b>	Level 4	Bachelor's Degree	
<b>53.</b>	Level 5	Bachelor's Degree	Minimum of 2 Years
<b>54.</b>	Level 6	Bachelor's Degree	Minimum of 3 Years

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<b>55.</b>	Level 7	Bachelor's Degree	Minimum of 4 Years
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#### **56. SENIOR ANALYST**

Requires a Master's degree in technical field or related business field and 10 years experience. 15 years directly related experience may be substituted for a Master's degree. Provide senior level analytical and solution-oriented advice to management and technical staff by quickly grasping and understanding the business issues and organizational goals and strategies. Identifies client organization's strengths and weaknesses and suggests areas of improvement in terms of business processes and project execution. Reviews and edits requirements, specifications, business processes and recommendations related to proposed solution. Develops functional specifications and system design specifications for client engagements.

#### **JUNIOR PROGRAM ANALYST**

Experience in project administration and management procedures. Positions require proficiency in the use of Windows, Microsoft Office, Internet search engines and e-mail applications. Experience in the use of database applications and presentation software desirable. Some knowledge of specific field related programs, regulations, and policies. Performs analyst functions including data collection, data modeling and assist with the creation of performance measurements to support project objectives.

No.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>57.</b>	Level 1	High School Diploma	Minimum of 3 Years
<b>58.</b>	Level 2	High School Diploma	Minimum of 5 Years

#### **59. JUNIOR PROGRAM ANALYST III**

Requires an Associate's degree with a total of two years experience in conducting analyses of programmatic problems involving the cost, schedule and technology issues relative to development of systems and/or equipment. Requires experience in using automated systems and such management tools as earned value, work breakdown structure and risk management.

#### **60. FMS SENIOR PROGRAM ANALYST**

Requires a Bachelor's degree with a minimum of eight years experience in the analysis of production systems requirements for complex weapon systems to include six years experience in Security Assistance Programs. Experience shall include analysis of major weapon systems, major weapon system changes, and associated ground support equipment. Individual must have experience in DoD FMS policies and procedures relating to case management, case closure, financial planning and tracking of commitments, obligations, and expenditures. Detailed knowledge of Management Information Systems for International Logistics (MISIL), SAP Case Implementation policies and procedures, and Cooperative Logistics Supply Support Arrangements (CLSSA) is also required.

#### **61. RESEARCH ANALYST I**

Requires a Bachelor's degree in content area or 5 years direct experience in analytical research. Conducts research on specific subject, analyzes content and presents information in usable format for review and/or integration to support overall task or project objectives.

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#### **TECHNICAL WRITER**

Writes or edits a variety of technical articles, reports, brochures, and/or manuals for documentation for a wide range of uses. Has knowledge of commonly used concepts, practices, and procedures for a particular field.

No.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>62.</b>	Level 1	Bachelor’s Degree	Minimum of 2 Years
<b>63.</b>	Level 2	Bachelor’s Degree	Minimum of 4 Years
<b>64.</b>	Level 3	Bachelor’s Degree	Minimum of 5 Years

#### **ADMINISTRATIVE ASSISTANT**

Provides administrative support to an individual or office. Familiar with standard concepts, practices and procedures within a particular field. Performs a variety of tasks.

No.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>65.</b>	Level 1	High School Diploma	
<b>66.</b>	Level 2	High School Diploma	Minimum of 3 Years
<b>67.</b>	Level 3	High School Diploma	Minimum of 5 Years
<b>68.</b>	Level 4	High School Diploma	Minimum of 8 Years

#### **69. ADMINISTRATIVE SERVICES MANAGER**

Requires an Associate’s degree with minimum 5 years of experience in the field. Directs and coordinates administrative type services to business and management level personnel. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks as well as lead and direct the work of others. Extensive experience in office automation tools as well as providing support on projects. Office management duties such as budgeting, personnel records and payroll. Knowledgeable in computer based documentation and presentation techniques, technical typing and word processing.

#### **70. DOCUMENT PREPARATION CLERK**

Requires an Associate’s degree or 3 years experience in a clerical or administrative environment involving organizational skills and document filing. Gather and prepare documents for review, dissemination or filing.

#### **71. QUALITY ASSURANCE ANALYST**

Requires a Bachelor’s degree in technical field with 5 years experience. 10 years direct experience may be substituted for Bachelor’s degree. Responsible for developing quality assurance plans and implementation of quality assurance procedures in accordance with customer requirements. Responsible for verifying that each functional component of the project follows a defined process that conforms to the customer requirements as well as best industry practices.

#### **72. RECORDS MANAGEMENT SPECIALIST**

Requires a Bachelor’s degree in Library Science, or other related research area with document archival and retrieval systems, or eight years direct hands-on experience in managing library information and records management systems. Will develop, maintain and update records and associated documentation to ensure integrity of historical data. Will utilize automated systems for entering and retrieving requested documentation to support program objectives.

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**INSTRUCTOR**

Designs, plans, and implements corporate training programs, policies, and procedures. Researches new training techniques and suggests enhancements to existing training programs. Contracts with vendors for employee participation in outside training programs. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to a head of a unit/department or top management.

No.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>73.</b>	Level 1	Bachelor's Degree	Minimum of 1 Year
<b>74.</b>	Level 2	Bachelor's Degree	Minimum of 4 Years
<b>75.</b>	Level 3	Bachelor's Degree	Minimum of 10 Years
<b>76.</b>	Level 4	Master's Degree	Minimum of 16 Years

**77. CURRICULUM DEVELOPMENT SPECIALIST**

Requires a Bachelor's degree in area of specialty and at least 4 years of experience in the field or in a related area. Designs training programs, including classroom lectures, online courses, and self-study sessions, directed at employees, organization members, or those who use the organization's products or services. Develops and updates course content and coordinates learning curriculum. Conducts assessment and analysis to identify new development needs and recommends training methods accordingly. Maintains in-depth and up-to-date knowledge of the related field. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Typically reports to a manager.

**78. TRAINING SPECIALIST**

Require a Bachelor's degree in a related area. Must have demonstrated experience and have 2 years of classroom experience. In lieu of degree, total experience required is 10 years. Participates in, and conducts technical training programs. Determines training objectives. Writes training programs, including outline, text, handouts, and tests. Lectures class following outline, handouts and texts. Administers written and practical exams and writes performance reports to evaluate trainees' performance. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision; typically reports to a manager.

**79. LIBRARY TECHNICIAN**

Requires an associate's degree in library science or related field with three years experience working in a technical library. Requires experience in using engineering or technical information data bases, knowledge of technical publications and use of indexing systems to enter, file, identify, locate, extract, and provide data or information related to government technical efforts

**80. TEAM/TASK LEADER**

Requires a Bachelor's degree with a total of at least five years of professional experience related to the program to be supported including a total of three years of management and supervisory experience related to technical programs.

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**81. TECHNICAL LEAD**

Requires a Bachelor’s degree in technical field or related business field and 5 years experience. Ten years directly related experience may be substituted for Bachelor’s degree. Provides senior level technical management and advice to the technical staff and overall project. Works directly with the customer to advise and communicate technical direction to accomplish the contractual line items of the Statement of Work. Communicates with the customer and Company’s Contracts Administrator regarding schedule and costs implications as related to contract completion.

**TECHNICAL INFORMATION SPECIALIST**

Requires a High School Diploma. Primarily concerned with the direction, administration, development, coordination, and performance of work involved in processing and transmitting scientific, technical, or other specialized information. Requires a broad knowledge of one or more professional, scientific, or technical disciplines or fields of interest to understand the significance and relationship of the concepts and ideas contained in the information area and a practical knowledge of documentations or library techniques.

Provides information and document management services in record centers and dockets, such as answering ready-reference questions regarding documents, and assists in use of bibliographic tools, such as periodical indexes, and INTERNET searches. Answers routine inquiries, and refers persons requiring professional assistance to appropriate staff. Greets and assists walk-in-visitors, researchers and other patrons and oversees file/reading room. Produces current awareness reports, bibliographies, and other items as directed. Responds to requests for information on documents from Agency staff, other government agencies, or the public. Sorts and responds to incoming mail and telephone request in a timely, courteous, and accurate manner. Provides the manager with the information required for weekly and monthly reports.

No.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>82.</b>	Level 1	High School Diploma	Minimum of 1 Years
<b>83.</b>	Level 2	2 Years Technical School	Minimum of 3 Years
<b>84.</b>	Level 3	2 Years Technical School and 2 Years College	Minimum of 5 Years

**85. SENIOR COMPUTER OPERATOR**

Requires a Bachelor’s degree in computer science or related field with eight years experience in computer operations with at least two of those in a Vax or similar environment. Experience with remote job entry, minicomputers, and minicomputer peripherals such as terminal controllers, printers, tape drives and disk drives and knowledge of dial-up/dedicated telecommunications links and modems is required.

**86. COMPUTER OPERATOR**

Requires a High School Diploma or equivalent with two years experience in computer operations. Experience with remote job entry, minicomputers, and minicomputer peripherals such as terminal controllers, printers, tape drives and disk drives and knowledge of dial-up/dedicated telecommunications links and modems is required.

**PROFESSIONAL SERVICES SCHEDULE (PSS)**

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**SUBJECT MATTER EXPERT**

Requires a Bachelor's degree with progressive experience in providing expertise in a functional domain (e.g., security, finance, personnel, acquisition, etc.) or technical disciplines (e.g., computer security, network engineering, etc.). Position requires in-depth experience to qualify as an expert in the specialized area. If a particular functional area or technical discipline is considered "new" or "state of the art", then general experience in a related area may be substituted for the specific experience. Must be capable of working independently all tasks and activities involved in any area related to the area of expertise.

No.	LEVEL NUMBER	EDUCATION REQUIREMENT	YEARS EXPERIENCE
<b>87.</b>	Level 1	Bachelor's degree	Minimum of 5 Years
<b>88.</b>	Level 2	Bachelor's degree	Minimum of 10 Years
<b>89.</b>	Level 3	Master's degree	Minimum of 15 Years
<b>90.</b>	Level 4	Ph.D. degree	Minimum of 20 Years

**PROFESSIONAL SERVICES SCHEDULE (PSS)  
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**NOTES:**

**Allowable Substitution of Education/Experience**

- *Additional years of education over the minimum required may be substituted for required experience on a one-to-one ratio.*
- *Additional years of experience over the minimum required may be substituted for required degree on a one-to-one ratio.*

**\* SCA Matrix and Narrative**

SCA Eligible Contract Labor Category	SCA Equivalent Code - Title	WD Number
Administrative Assistant 1, 2, 3	01020-Administrative Assistant	2005-2103
Library Technician	13058-Library Technician	2005-2103
Document Preparation Clerk	01070-Document Preparation Clerk	2005-2103

"The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the Matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly."

**Recovery Purchasing**

*All labor categories are also applicable to Recovery Purchasing for the following Sins.*

- *Information Technology Services*
- *LOGWORLD Logistics Services*



**PROFESSIONAL SERVICES SCHEDULE (PSS)**

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**LOG - Logistics Worldwide**  
**IT - Information Technology (IT),**  
**AIMS – Advertising & Integrated Marketing Solutions,**  
**MOBIS – Mission Oriented Business Integrated Services**

Labor Cat. No.	Labor Category	11/3/14-11/2/15		11/3/15-11/2/16		11/3/16-11/2/17		11/3/17-11/2/18		11/3/18-11/2/19		LOG	IT	AIMS	MOBIS
		Hourly Rate		Hourly Rate		Hourly Rate		Hourly Rate		Hourly Rate					
		Contractor Site	Client Site	Contractor Site	Client Site	Contractor Site	Client Site	Contractor Site	Client Site	Contractor Site	Client Site				
1	Sr. Manager	\$160.83	\$160.83	\$164.05	\$164.05	\$167.33	\$167.33	\$170.67	\$170.67	\$174.09	\$174.09	X	X	X	
2	Program Manager I	\$68.11	\$64.71	\$69.47	\$66.00	\$70.86	\$67.32	\$72.28	\$68.67	\$73.72	\$70.04				X
3	Program Manager II	\$81.58	\$73.82	\$83.21	\$75.30	\$84.88	\$76.80	\$86.57	\$78.34	\$88.30	\$79.91				X
4	Program Manager III	\$89.30	\$84.84	\$91.09	\$86.54	\$92.91	\$88.27	\$94.77	\$90.03	\$96.66	\$91.83				X
5	Program Manager IV	\$145.07	\$145.07	\$147.97	\$147.97	\$150.93	\$150.93	\$153.95	\$153.95	\$157.03	\$157.03	X	X	X	
6	Manager 1	\$104.25	\$104.25	\$106.34	\$106.34	\$108.46	\$108.46	\$110.63	\$110.63	\$112.84	\$112.84	X			
7	Manager 2	\$119.92	\$119.92	\$122.32	\$122.32	\$124.76	\$124.76	\$127.26	\$127.26	\$129.81	\$129.81	X			
8	Manager 3	\$137.94	\$137.94	\$140.70	\$140.70	\$143.51	\$143.51	\$146.38	\$146.38	\$149.31	\$149.31	X			
9	Manager 4	\$158.56	\$158.56	\$161.73	\$161.73	\$164.97	\$164.97	\$168.27	\$168.27	\$171.63	\$171.63	X			
10	Manager 5	\$182.34	\$182.34	\$185.99	\$185.99	\$189.71	\$189.71	\$193.50	\$193.50	\$197.37	\$197.37	X			
11	IT Manager 7	\$183.72	\$183.72	\$187.39	\$187.39	\$191.14	\$191.14	\$194.97	\$194.97	\$198.86	\$198.86		X		
12	Data Base Administrator 1	\$110.53	\$110.53	\$112.74	\$112.74	\$115.00	\$115.00	\$117.30	\$117.30	\$119.64	\$119.64	X	X		
13	Data Base Administrator 2	\$127.55	\$127.55	\$130.10	\$130.10	\$132.70	\$132.70	\$135.36	\$135.36	\$138.06	\$138.06	X	X		
14	Data Base Administrator 3	\$145.52	\$145.52	\$148.43	\$148.43	\$151.40	\$151.40	\$154.43	\$154.43	\$157.52	\$157.52	X	X		
15	Consultant, Level II	\$152.61	\$152.61	\$155.66	\$155.66	\$158.78	\$158.78	\$161.95	\$161.95	\$165.19	\$165.19	X			
16	Consultant, Level III	\$184.59	\$184.59	\$188.28	\$188.28	\$192.05	\$192.05	\$195.89	\$195.89	\$199.81	\$199.81	X			
17	IT Consultant 1	\$126.07	\$126.07	\$128.59	\$128.59	\$131.16	\$131.16	\$133.79	\$133.79	\$136.46	\$136.46		X		
18	IT Consultant 2	\$138.64	\$138.64	\$141.41	\$141.41	\$144.24	\$144.24	\$147.13	\$147.13	\$150.07	\$150.07		X		
19	IT Consultant 3	\$152.52	\$152.52	\$155.57	\$155.57	\$158.68	\$158.68	\$161.86	\$161.86	\$165.09	\$165.09		X		
20	IT Consultant 4	\$167.76	\$167.76	\$171.12	\$171.12	\$174.54	\$174.54	\$178.03	\$178.03	\$181.59	\$181.59		X		
21	Functional Expert 2	\$78.46	\$78.46	\$80.03	\$80.03	\$81.63	\$81.63	\$83.26	\$83.26	\$84.93	\$84.93		X		
22	Functional Expert 5	\$119.20	\$119.20	\$121.58	\$121.58	\$124.02	\$124.02	\$126.50	\$126.50	\$129.03	\$129.03	X		X	
23	Functional Expert 6	\$137.14	\$137.14	\$139.88	\$139.88	\$142.68	\$142.68	\$145.53	\$145.53	\$148.44	\$148.44	X		X	
24	Functional Expert 7	\$157.65	\$157.65	\$160.80	\$160.80	\$164.02	\$164.02	\$167.30	\$167.30	\$170.65	\$170.65		X		
25	Sr. Systems Engineer	\$141.00	\$141.00	\$143.82	\$143.82	\$146.70	\$146.70	\$149.63	\$149.63	\$152.62	\$152.62	X			
26	Systems Engineer	\$84.07	\$84.07	\$85.75	\$85.75	\$87.47	\$87.47	\$89.22	\$89.22	\$91.00	\$91.00	X			
27	Associate Systems Engineer	\$51.76	\$51.76	\$52.80	\$52.80	\$53.85	\$53.85	\$54.93	\$54.93	\$56.03	\$56.03	X			
28	Sr. Logistics Specialist	\$124.47	\$124.47	\$126.96	\$126.96	\$129.50	\$129.50	\$132.09	\$132.09	\$134.73	\$134.73	X			

**PROFESSIONAL SERVICES SCHEDULE (PSS)  
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Labor Cat. No.	Labor Category	11/3/14-11/2/15		11/3/15-11/2/16		11/3/16-11/2/17		11/3/17-11/2/18		11/3/18-11/2/19		DOB	=	AIMS	MOBIS
		Hourly Rate		Hourly Rate		Hourly Rate		Hourly Rate		Hourly Rate					
		Contractor Site	Client Site	Contractor Site	Client Site	Contractor Site	Client Site	Contractor Site	Client Site	Contractor Site	Client Site				
29	Logistics Specialist	\$97.66	\$97.66	\$99.61	\$99.61	\$101.61	\$101.61	\$103.64	\$103.64	\$105.71	\$105.71	X			
30	Associate Logistics Specialist	\$76.60	\$76.60	\$78.13	\$78.13	\$79.69	\$79.69	\$81.29	\$81.29	\$82.91	\$82.91	X			
31	Contract Administrator	\$77.50	\$70.13	\$79.05	\$71.53	\$80.63	\$72.96	\$82.24	\$74.42	\$83.89	\$75.91				X
32	Sr. Acquisition Specialist	\$120.02	\$120.02	\$122.42	\$122.42	\$124.87	\$124.87	\$127.37	\$127.37	\$129.91	\$129.91	X			
33	Acquisition Specialist	\$94.15	\$94.15	\$96.03	\$96.03	\$97.95	\$97.95	\$99.91	\$99.91	\$101.91	\$101.91	X			
34	Jr. Acquisition Specialist	\$73.88	\$73.88	\$75.36	\$75.36	\$76.86	\$76.86	\$78.40	\$78.40	\$79.97	\$79.97	X			
35	Specialist 4	\$50.84	\$50.84	\$51.86	\$51.86	\$52.89	\$52.89	\$53.95	\$53.95	\$55.03	\$55.03	X		X	
36	Specialist 5	\$58.48	\$58.48	\$59.65	\$59.65	\$60.84	\$60.84	\$62.06	\$62.06	\$63.30	\$63.30	X		X	
37	Specialist 6	\$67.17	\$67.17	\$68.51	\$68.51	\$69.88	\$69.88	\$71.28	\$71.28	\$72.71	\$72.71	X		X	
38	Specialist 7	\$77.29	\$77.29	\$78.84	\$78.84	\$80.41	\$80.41	\$82.02	\$82.02	\$83.66	\$83.66	X		X	
39	Project Specialist I	\$56.86	\$54.01	\$58.00	\$55.09	\$59.16	\$56.19	\$60.34	\$57.32	\$61.55	\$58.46				X
40	Project Specialist II	\$62.85	\$59.71	\$64.11	\$60.90	\$65.39	\$62.12	\$66.70	\$63.36	\$68.03	\$64.63				X
41	Project Assistant I	\$52.38	\$49.95	\$53.43	\$50.95	\$54.50	\$51.97	\$55.59	\$53.01	\$56.70	\$54.07				X
42	Project Assistant II	\$62.85	\$59.70	\$64.11	\$60.89	\$65.39	\$62.11	\$66.70	\$63.35	\$68.03	\$64.62				X
43	Technical Staff 1	\$58.50	\$58.50	\$59.67	\$59.67	\$60.86	\$60.86	\$62.08	\$62.08	\$63.32	\$63.32	X	X	X	
44	Technical Staff 2	\$70.19	\$70.19	\$71.59	\$71.59	\$73.03	\$73.03	\$74.49	\$74.49	\$75.98	\$75.98	X	X	X	
45	Technical Staff 3	\$84.27	\$84.27	\$85.96	\$85.96	\$87.67	\$87.67	\$89.43	\$89.43	\$91.22	\$91.22	X	X	X	
46	Technical Staff 4	\$101.08	\$101.08	\$103.10	\$103.10	\$105.16	\$105.16	\$107.27	\$107.27	\$109.41	\$109.41	X	X	X	
47	Technical Staff 5	\$121.32	\$121.32	\$123.75	\$123.75	\$126.22	\$126.22	\$128.75	\$128.75	\$131.32	\$131.32	X	X	X	
48	Senior Technical Lead	\$159.40	\$144.23	\$162.59	\$147.11	\$165.84	\$150.06	\$169.16	\$153.06	\$172.54	\$156.12				X
49	Analyst 1	\$51.77	\$51.77	\$52.81	\$52.81	\$53.86	\$53.86	\$54.94	\$54.94	\$56.04	\$56.04	X	X	X	
50	Analyst 2	\$59.54	\$59.54	\$60.73	\$60.73	\$61.95	\$61.95	\$63.18	\$63.18	\$64.45	\$64.45	X	X	X	
51	Analyst 3	\$68.51	\$68.51	\$69.88	\$69.88	\$71.28	\$71.28	\$72.70	\$72.70	\$74.16	\$74.16	X	X	X	
52	Analyst 4	\$78.76	\$78.76	\$80.34	\$80.34	\$81.94	\$81.94	\$83.58	\$83.58	\$85.25	\$85.25	X	X	X	
53	Analyst 5	\$90.58	\$90.58	\$92.39	\$92.39	\$94.24	\$94.24	\$96.12	\$96.12	\$98.05	\$98.05	X	X	X	
54	Analyst 6	\$104.21	\$104.21	\$106.29	\$106.29	\$108.42	\$108.42	\$110.59	\$110.59	\$112.80	\$112.80	X	X	X	
55	Analyst 7	\$119.75	\$119.75	\$122.15	\$122.15	\$124.59	\$124.59	\$127.08	\$127.08	\$129.62	\$129.62	X	X	X	
56	Senior Analyst	\$81.58	\$73.82	\$83.21	\$75.30	\$84.88	\$76.80	\$86.57	\$78.34	\$88.30	\$79.91				X
57	Junior Program Analyst I	\$50.94	\$48.39	\$51.96	\$49.36	\$53.00	\$50.34	\$54.06	\$51.35	\$55.14	\$52.38				X
58	Junior Program Analyst II	\$65.52	\$62.29	\$66.83	\$63.54	\$68.17	\$64.81	\$69.53	\$66.10	\$70.92	\$67.42				X
59	Jr. Program Analyst III	\$72.15	\$72.15	\$73.59	\$73.59	\$75.06	\$75.06	\$76.57	\$76.57	\$78.10	\$78.10	X			

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Labor Cat. No.	Labor Category	11/3/14-11/2/15		11/3/15-11/2/16		11/3/16-11/2/17		11/3/17-11/2/18		11/3/18-11/2/19		DOB	=	AIMS	MOBIS
		Hourly Rate		Hourly Rate		Hourly Rate		Hourly Rate		Hourly Rate					
		Contractor Site	Client Site	Contractor Site	Client Site	Contractor Site	Client Site	Contractor Site	Client Site	Contractor Site	Client Site				
60	FMS Sr. Program Analyst	\$163.02	\$163.02	\$166.28	\$166.28	\$169.61	\$169.61	\$173.00	\$173.00	\$176.46	\$176.46	X			
61	Research Analyst I	\$35.06	\$31.75	\$35.76	\$32.39	\$36.48	\$33.03	\$37.21	\$33.69	\$37.95	\$34.37				X
62	Technical Writer 1	\$68.60	\$68.60	\$69.97	\$69.97	\$71.37	\$71.37	\$72.80	\$72.80	\$74.25	\$74.25	X	X	X	
63	Technical Writer 2	\$74.76	\$74.76	\$76.26	\$76.26	\$77.78	\$77.78	\$79.34	\$79.34	\$80.92	\$80.92	X	X	X	
64	Technical Writer 3	\$79.22	\$79.22	\$80.80	\$80.80	\$82.42	\$82.42	\$84.07	\$84.07	\$85.75	\$85.75	X	X	X	
65	Admin Assistant 1	\$51.35	\$51.35	\$52.38	\$52.38	\$53.42	\$53.42	\$54.49	\$54.49	\$55.58	\$55.58	X	X		
66	Admin Assistant 2	\$57.20	\$55.77	\$58.34	\$56.89	\$59.51	\$58.02	\$60.70	\$59.18	\$61.92	\$60.37				X
67	Admin Assistant 3	\$59.54	\$59.54	\$60.73	\$60.73	\$61.95	\$61.95	\$63.18	\$63.18	\$64.45	\$64.45	X	X		
68	Admin Assistant 4	\$68.78	\$68.78	\$70.16	\$70.16	\$71.56	\$71.56	\$72.99	\$72.99	\$74.45	\$74.45	X	X		
69	Administrative Services Manager	\$70.74	\$67.20	\$72.15	\$68.54	\$73.60	\$69.91	\$75.07	\$71.31	\$76.57	\$72.74				X
70	Document Preparation Clerk	\$26.87	\$24.31	\$27.41	\$24.80	\$27.96	\$25.29	\$28.51	\$25.80	\$29.08	\$26.31				X
71	Quality Assurance Analyst	\$49.41	\$44.47	\$50.40	\$45.36	\$51.41	\$46.27	\$52.43	\$47.19	\$53.48	\$48.14				X
72	Records Management Specialist	\$46.15	\$41.53	\$47.07	\$42.36	\$48.01	\$43.21	\$48.97	\$44.07	\$49.95	\$44.95				X
73	Instructor I	\$59.89	\$56.89	\$61.09	\$58.03	\$62.31	\$59.19	\$63.56	\$60.37	\$64.83	\$61.58				X
74	Instructor II	\$74.12	\$70.41	\$75.60	\$71.82	\$77.11	\$73.25	\$78.66	\$74.72	\$80.23	\$76.21				X
75	Instructor III	\$88.69	\$84.26	\$90.46	\$85.95	\$92.27	\$87.66	\$94.12	\$89.42	\$96.00	\$91.21				X
76	Instructor IV	\$93.77	\$89.09	\$95.65	\$90.87	\$97.56	\$92.69	\$99.51	\$94.54	\$101.50	\$96.43				X
77	Curriculum Development Specialist	\$67.11	\$63.75	\$68.45	\$65.03	\$69.82	\$66.33	\$71.22	\$67.65	\$72.64	\$69.01				X
78	Training Specialist	\$56.05	\$53.26	\$57.17	\$54.33	\$58.31	\$55.41	\$59.48	\$56.52	\$60.67	\$57.65				X
79	Library Technician	\$40.85	\$40.85	\$41.67	\$41.67	\$42.50	\$42.50	\$43.35	\$43.35	\$44.22	\$44.22	X			
80	Team/Task Leader	\$129.67	\$129.67	\$132.26	\$132.26	\$134.91	\$134.91	\$137.61	\$137.61	\$140.36	\$140.36			X	
81	Technical Lead	\$81.58	\$73.82	\$83.21	\$75.30	\$84.88	\$76.80	\$86.57	\$78.34	\$88.30	\$79.91				X
82	Technical Information Specialist 1	\$33.31	\$30.17	\$33.98	\$30.77	\$34.66	\$31.39	\$35.35	\$32.02	\$36.06	\$32.66				X
83	Technical Information Specialist 2	\$38.06	\$34.47	\$38.82	\$35.16	\$39.60	\$35.86	\$40.39	\$36.58	\$41.20	\$37.31				X
84	Technical Information Specialist 3	\$41.00	\$37.13	\$41.82	\$37.87	\$42.66	\$38.63	\$43.51	\$39.40	\$44.38	\$40.19				X
85	Sr. Computer Operator	\$55.28	\$55.28	\$56.39	\$56.39	\$57.51	\$57.51	\$58.66	\$58.66	\$59.84	\$59.84			X	
86	Computer Operator	\$47.28	\$47.28	\$48.23	\$48.23	\$49.19	\$49.19	\$50.17	\$50.17	\$51.18	\$51.18			X	
87	Subject Matter Expert 1	\$81.58	\$73.82	\$83.21	\$75.30	\$84.88	\$76.80	\$86.57	\$78.34	\$88.30	\$79.91				X



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Labor Cat. No.	Labor Category	11/3/14-11/2/15 Hourly Rate		11/3/15-11/2/16 Hourly Rate		11/3/16-11/2/17 Hourly Rate		11/3/17-11/2/18 Hourly Rate		11/3/18-11/2/19 Hourly Rate		LOG	H	AIMS	MOBIS
		Contractor Site	Client Site	Contractor Site	Client Site	Contractor Site	Client Site	Contractor Site	Client Site	Contractor Site	Client Site				
88	Subject Matter Expert 2	\$109.23	\$98.83	\$111.41	\$100.81	\$113.64	\$102.82	\$115.92	\$104.88	\$118.23	\$106.98				X
89	Subject Matter Expert 3	\$159.40	\$144.23	\$162.59	\$147.11	\$165.84	\$150.06	\$169.16	\$153.06	\$172.54	\$156.12				X
90	Subject Matter Expert 4	\$263.30	\$263.30	\$268.57	\$268.57	\$273.94	\$273.94	\$279.42	\$279.42	\$285.00	\$285.00			X	